

Request Decision		Payment Status	
	Approved	Amount Approved	\$
	Declined	Date Paid	Check #

PTO Funding Request Form 2023-2024

Funding Requests are due in the PTO mailbox on the 1st of each month to be considered at the next scheduled meeting

The mission of the Hull Parent Teachers Organization is to support the Hull Public Schools by sponsoring fundraising activities, cultural enrichment programs, and other activities to enhance the quality of education offered to the children of Hull.

A representative requesting the funds is encouraged to attend the monthly meeting and present their request(s) at the start of the meeting - If the monetary request(s) is/are greater than \$1,200, your attendance is REQUIRED

Meeting Dates for 2023-2024 School Year
September 7th
October 12th
November 9th
additional dates can be found on hullpto.org

Funding Requests are due in the PTO mailbox located in each school on the 1st of each month

Request Date:	Your Deadline:				
Your Name:	Email:				
School:	Amount Requested: \$				
Grade: Number of Students:	What is the amount you expect each student will contribute: \$				
If you are requesting additional funding from another group(s) for this request, please provide those details:					
Organization Name(s):	Amount(s):				

We require that Hull PTO is acknowledged in (e.g.: permission slips, newsletters, pr Please check one payment method and all	rinted media, and electronic media)
Invoice attached for payment direct to vendor now	
Will submit receipt for reimbursement at a later date	
Will submit invoice for payment direct to vendor at a later of	date
Hull PTO Executive Board Acknowledgment:	Date:
When funds are requested for PTO Events/Fundraising	
Principal Acknowledgement:	Date:
Hull School Committee Authorization: When funds are requested for curriculum, periodicals and books f Please include ALL costs of program/project	
EXPENSE or ITEMS PURCHASED	ESTIMATED or ACTUAL COST
Total Cost	\$
Total PTO Request	\$

Without adequate information Hull PTO will be unable to consider the funding request. Incomplete funding requests will be returned and will not be voted on until this form is complete and the building principal has signed their acknowledgement

Should you have any questions, please email:

Renee Kiley president@hullpto.org

Vice President OPEN

Caryn O'Connor secretary@hullpto.org

Carolyn Reynolds treasurer@hullpto.org