

[illegible]

**We require that Hull PTO is acknowledged in any printed material related to the request
(e.g.: permission slips, newsletters, printed media, and electronic media)
Please check one payment method and allow two weeks for payment processing**

Invoice attached for payment direct to vendor now	
Will submit receipt for reimbursement at a later date	
Will submit invoice for payment direct to vendor at a later date	

Hull PTO Executive Board Acknowledgment: _____ **Date:** _____
When funds are requested for PTO Events/Fundraising

Principal Acknowledgement: _____ **Date:** _____
When funds are requested for School/Students/Teachers

Hull School Committee Authorization: _____ **Date:** _____
When funds are requested for curriculum, periodicals and books for student learning

Please include ALL costs of program/project (not only those requested of PTO)	
EXPENSE or ITEMS PURCHASED	ESTIMATED or ACTUAL COST
Total Cost	\$
Total PTO Request	\$

Without adequate information Hull PTO will be unable to consider the funding request. Incomplete funding requests will be returned and will not be voted on until this form is complete and the building principal has signed their acknowledgement

Should you have any questions, please email:

Renee Kiley president@hullpto.org

Vice President OPEN

Caryn O'Connor secretary@hullpto.org

Carolyn Reynolds treasurer@hullpto.org